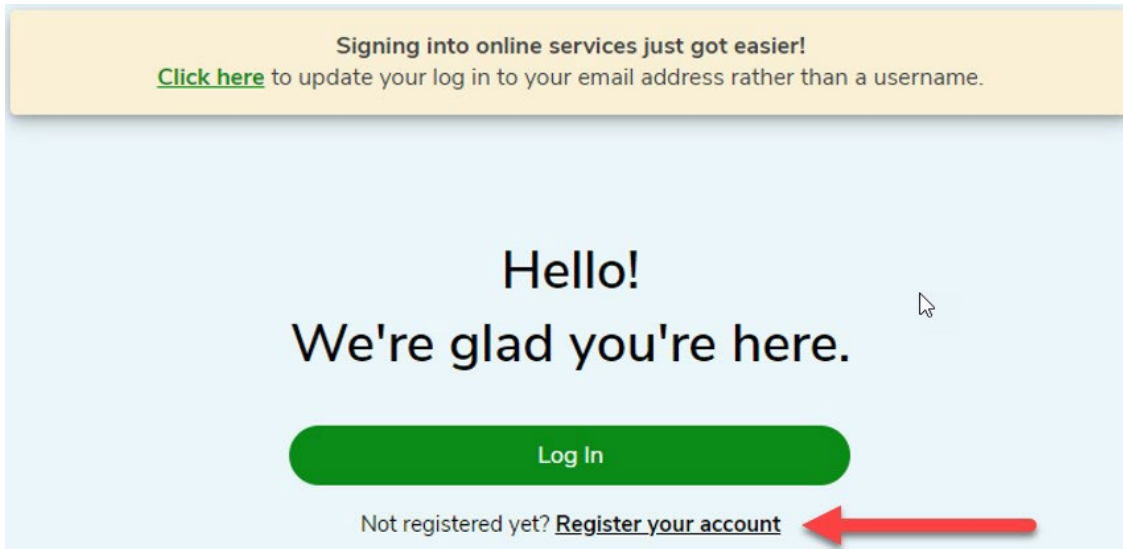Start by visiting https://gsceverywhere.ca/login

Registering username to email

1. If logging in for the first time, select "Register your account".

   NOTE: "Click here" in the banner takes you to the same place as "Register your account".

2. Enter details requested - email address, confirm email address. Click "Next".

3. A verification code will be sent to the email entered in the previous step.

We've sent you an email

The privacy and security of your personal information is very important to us.

We have sent a verification code to the email address 01011990testtest@gmail.com. Please enter the code number below.

Verify Code

Please re-send code

Next

Having trouble? Find help in our support centre
or Click here to watch the registration video.

Cancel

4. Sample Email with 6-digit numeric code:
NOTE: The verification code can be copied from the email.

Verify your email
Verifiez votre e-mail

Please use the code below to complete your email verification.

Veuillez utiliser le code ci-dessous pour compléter votre vérification d'e-mai.

Your code is :
Votre code est :
959118

Thank you.
Merci.

GreenShield

5. Enter verification code, click verify code, click next.

We've sent you an email

The privacy and security of your personal information is very important to us.

We have sent a verification code to the email address 01011990testtest@gmail.com. Please enter the code number below.

> 123456

Verify Code

Please re-send code

Next

Having trouble? Find help in our support centre

or Click here to watch the registration video.

Cancel

6. Password creation must meet the criteria outlined below. Enter password, re-enter password. Click "Next".

NOTE: Existing password for web account can be reused if it meets the criteria.

Create Your Password

Please meet the following criteria:

- ✅ Must be between 8-32 characters
- ✅ Must contain at least one upper case letter
- ✅ Must contain at least one lower case letter
- ✅ Must contain at least one number
- ✅ Must NOT contain any spaces

Password

> •••••••••••••••••

Re-enter Password

> •••••••••••••••••

Next

Having trouble? Find help in our support centre

or Click here to watch the registration video.

Cancel

7. **Direct Deposit information will only be displayed if we do not have the information on file.** This message will display:

Enter details requested – transit Number, Bank Number, Account Number or select skip for now. Click 'Next".

Direct Deposit

Get paid faster by signing up for direct deposit.

Enter bank account details ❓

Transit Number	Bank Number	Account Number

☐ I authorize GSC to deposit funds directly into the bank account above. I understand that I will no longer receive statements in the mail. My statements will only be available online.

Skip for now

Next

Having trouble? Find help in our support centre

or Click here to watch the registration video.

Cancel

8. Click "Finalize Registration".

One Final Step

Your new email login will be:

01011990testtest@gmail.com

Click the button below to complete the registration process.

Finalize Registration

Having trouble? Find help in our support centre

or Click here to watch the registration video.

Cancel

9. Congratulations! Account is successfully set up.

Congratulations!

You've successfully setup your Email Address as your Login ID.

From now on when you sign in, enter your Email Address and your updated password.

Login to GreenShield

Having trouble? Find help in our support centre

or Click here to watch the registration video.

Cancel